

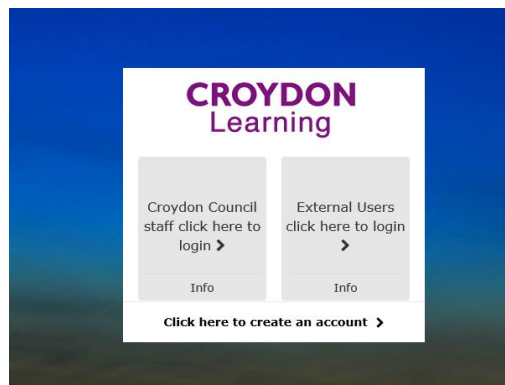
Using Croydon Learning to book on to training

Council employees, simply click the section for Croydon Council staff and go to 'Social Care'

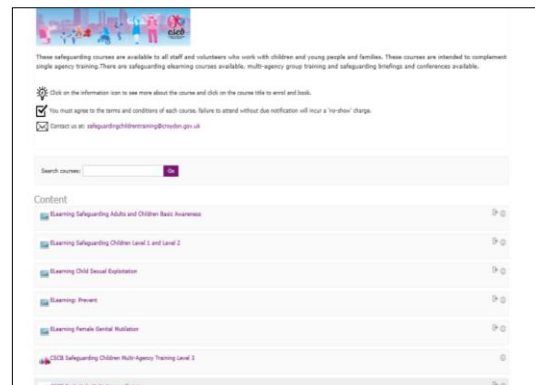
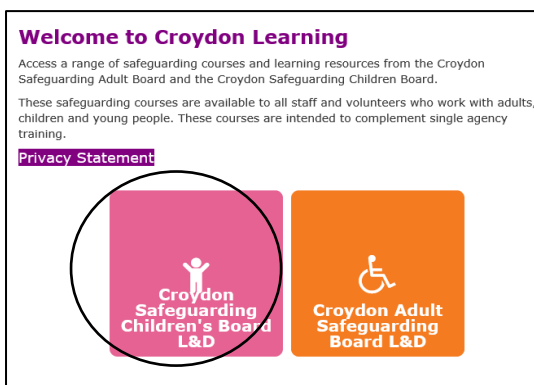
The guide below is for external users

All other (external) users –

- If you need to create an account – select create an account
- A work email address should be used and the name of the organisation you work for should be provided. Your registration will be approved within a couple of days.



- Once your account is verified, log in to Croydon Learning via the External Users portal
- When logged in go to the Croydon Safeguarding Children Board L&D page



From the L&D page you can browse, enrol and book on to courses.

On the course page you can

- View pre and post course materials where these are available
- Complete your course evaluation page
- Collect your attendance certificate once the evaluation has been completed
- Cancel, unless at less notice in which case email safeguardingchildretraining@croydon.gov.uk
- Note, failing to attend without prior notification may lead to a £50 non-attendance charge, as stated in the course sign-up terms and conditions.