Croydon Multi-agency Child Death Notification Protocol Death of Child 0 to <18 comes to notice of a professional. Professional completes Form A-Initial Notification of Child Death. In the event of Unexpected Death call 999 to Professional telephones the Child Death Review Coordinator notify Police, if who acts as the Single Point of Contact (SPOC); (based in the not already Safeguarding Children's Team, Lennard Road) to report a 'Child involved & senior Death' Tel: 0208 714 6514 or 07436 546685 managers on call Professional faxes completed Form A-Initial Notification of Child Death to SPOC- Fax: 0208 714 6504 Individual agencies to follow internal Child Death Review (CDR) Coordinator to forward a copy of procedures. Form A to the Designated Doctor for Child Protection. CDR Coordinator enters case details onto CDR database and liaises with CDR Designated Doctor for decision on whether death is "expected" or "unexpected" & therefore if a Rapid Response meeting is required. If death is "unexpected" CDR Coordinator to arrange a Rapid Response meeting within 5 working days where If decision made to not hold a Rapid Response meeting Case does not meet of an unexpected death-relevant paperwork to be 'unexpected completed by Designated Doctor & filed appropriately by death' definition CDR Coordinator. Form B If death is "expected"; Form B's will be distributed to information requests sent to relevant professionals and the case will then go to professionals and CDOP. Referred to Child **Death Overview** Panel CDR Coordinator contacts Designated Doctor & Designated Nurse, to check availability for chairing a Rapid Response meeting, prior to arranging venue/time etc. Rapid Response Meeting – set up by CDR Coordinator CDR Coordinator identifies & contacts all agencies Requests they check records & identify staff involved Case does not Inform them of meeting details & that someone must require further attend to represent their service. investigation. Form **B** information requests sent to Suspicions or professionals and **Rapid Response Meeting** emerging Referred to concerns - refer Child Death Follow standard agenda immediately to Overview Panel. Clarify if further meeting required & set date if required Chair of serious Establish Form B requirements/Information requests case review panel Child Death Review Coordinator prepares and arranges **Child Death Overview Panel (CDOP)** Suspicions or Send out required Form B's to professionals emerging concerns - refer Collate completed Form B information for each case immediately to Obtain Coroners Post Mortem Report (where relevant) Chair of serious Set up regular Panel meetings for the year ahead case review panel Distribution of case information to Panel members prior to CDOP Keeping detailed records of the cases discussed Preparation of audit reports for LSCB August 2015